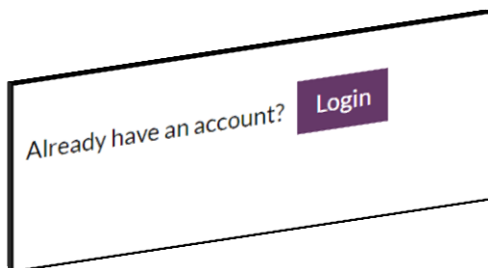


How to access online library resources at NUH and how to register for an OpenAthens account: 2019

A wide range of online library resources are available both on site and at home with a username and password via OpenAthens.

- To access the resources visit <https://openathens.nice.org.uk>. This takes you to a registration page. See pages 3-4 of this guide for information on how to register. If you already have an account click Login:



A screenshot of the OpenAthens login page. At the top left is the NICE logo (National Institute for Health and Care Excellence) and at the top right is the OpenAthens logo. Below the logos, the word "Login" is on the left and "Don't have an account? Register" is on the right. There are two input fields: "Email Address / Username" containing "nhstrehendron001" and "Password" containing a masked password. Below the password field is a yellow "Login" button and a "Forgot Password?" link. A blue arrow points from the "Forgot Password?" link to a text box that says: "If you have forgotten your password you can reset it by clicking the Forgot Password link".

Many of the online resources are funded for all NHS staff in England by NICE. NUH Library service tops up the centrally funded resources with additional resources such as e-journals and e-books. See overleaf what support is available to use them.

- Click on the My resources link to view all the resources available.

The screenshot shows a user interface for 'My account'. On the left, there is a vertical menu with the following items: 'My OpenAthens account' (highlighted in blue), 'My resources' (indicated by a blue arrow), 'Change password', 'Change email address', 'Change organisation', and 'Sign out'. The main content area displays the following information:

Logged in as	elizabeth hendron
Username	nhstrehendron001
Access rights expiry	05/09/2016
Login with email address	Enabled

Below this, there is a section titled 'Personal Information' with the following details:

Forename	elizabeth
Surname	hendron

Once you are in the MyResources view click the resource you wish to view.

- To complete a literature search in the healthcare databases such as Medline, Cinahl, Embase etc click the NHS Evidence link. This takes you to the Healthcare Database Advanced Search (HDAS) page. The HDAS site can also be accessed directly at <http://hdas.nice.org.uk>
- The NHS Evidence link also allows you to view a full A-Z listing of all the e-journals you can access in full-text. It is recommended you use this list to see which titles you can access in full-text. Click the link which says "Sign in to OpenAthens to see extra content purchased in your region"
- Literature searching support and training to use the resources is provided by the NUH Library service. Please contact Elizabeth Hendron for more information. Email elizabeth.hendron@nuh.nhs.uk
- Visit the NUH Library intranet site to find out more http://nuhnet/human_resources/Learning@NUH/medical_library/Pages/default

You can also access all the resources via the Eduserv MyAthens site at www.openathens.net and via the NICE Evidence portal at www.evidence.nhs.uk

How to Register for OpenAthens

- Requirements for automatic registration
- A current NHS email address OR be logged in to an NHS computer

If you are using a non-NHS computer and a non-NHS email address, your registration may be delayed whilst your administrator verifies your eligibility...

Step 1: Registering

Go to <https://openathens.nice.org.uk> and complete each of the boxes

Already have an account? [Login](#)

Register for a NHS England OpenAthens account

Please note that you need to activate your account before you can use it. Please read the information on the page you'll see after you have submitted this form, and check your inbox for your activation email.

[Help me to complete this form](#) > [More Information](#)

Please enter your name

First name Last name

Please enter your professional / work / student placement email address

Please enter your organisation

Full work / placement address

Work telephone number

Please enter the name of your department, ward, GP practice or clinic

Position / job title

Job role

Position duration Permanent Temporary

This registration page can only be used to create OpenAthens accounts for NHS England users. Users from Wales, Scotland and Northern Ireland should access the relevant service using the links below:

- Scotland - <https://www.athensregistration.scot.nhs.uk/>
- Wales - <https://register.athensams.net/cym/>
- Northern Ireland - <http://www.honni.qub.ac.uk/>

If we do not recognise your email address or the location of where you are registering from, you will not automatically be eligible to access online resources. An OpenAthens administrator will assess your details and decide whether you meet the eligibility criteria. You should if possible:

- Enter a work email address
- Register from your place of work

If you cannot find the name of your organisation you should try one from the following list and include your region or area of England.

- GPs and practice staff
- CCG staff
- Public health organisations
- Non-NHS healthcare provider organisations
- Social care provider organisations
- Commissioning organisations, or
- Other commissioning organisations
- Other eligible staff

Eg. GPs and practice staff in Avon

Keyword search (for NHS Trust/Org)

- Search by entering the first letters of the name of the organisation you work for, e.g. Nottingham.
- Click on your organisation name to insert it into the box. If you cannot find the name of your organisation you should include your region or area, East Midlands
- When finished completing each box tick the box to accept the terms and conditions and click the register button

Step 2: Account Activation

After submitting your registration form you will receive an activation email. This email will be sent to the email address you used when registering. This email will be entitled “OpenAthens account created-activation required”.

Click on the hyperlink given within the activation email to activate your account.

You have 60 days after receipt of the activation email to complete the process.

Step 3: Choose Your Password

Clicking on the activation link will take you to the screen shown below. Please follow the guidelines on setting the password.

If you go to this site immediately you will already be logged in. If you visit at a later date you will need to click Athens login and enter your username/email address and password.

Select “I accept these terms” and click THE Continue button. You are now logged in to your Athens account.

To make changes to your Athens account profile

Use “My OpenAthens Account” on NICE’s Evidence services website at <https://openathens.nice.org.uk>.

Don’t forget to check your email to reactivate your Athens account which will have been deactivated during the above procedures.